



NORTH TEXAS MUNICIPAL CLERKS ASSOCIATION MEMBERSHIP APPLICATION 2018-2019

**** Please notice the change of address for payments ****

The **NORTH TEXAS MUNICIPAL CLERKS ASSOCIATION (NTMCA)** is an organization of City Clerks and Secretaries working together to assist and support each other in their positions with municipal government.

NTMCA exists because City Secretaries and Clerks are a viable part of municipal government who want to perform their duties in an effective and economical manner and are dedicated to helping others by sharing experiences, procedures, and solutions to common problems.

NTMCA provides a range of programs and activities to assist City Secretaries and Clerks in achieving their goals of professionalism.

NTMCA produces a monthly newsletter highlighting meetings and informative programs held each month. Position announcements and appointments are also included in the newsletter.

NTMCA sponsors an annual Professional Seminar each year of general interest for all City Secretaries and Clerks.

MEMBERSHIP DUES ARE SUBJECT TO TIER LEVEL (For a list of tiers, see page 2.)
(For the period of October 1, 2018 through September 30, 2019)

Name:	Title:
City:	
Mailing Address:	
Phone:	E-mail:

Regarding your tenure as an NTMCA member, what year did you join NTMCA? _____

Have you been a continuous member since you joined the NTMCA Chapter? _____

If no, explain gap in membership. _____

Place an [X] in the box(es) if you are:

Texas Registered Municipal Clerk (TRMC) (Graduate of Certification Program)	
Enrolled in Texas Registered Municipal Clerks Certification Program If so, education status and anticipated graduation date:	
Certified Municipal Clerk (CMC) (Certified by International Institute of Municipal Clerks)	
Master Municipal Clerk (MMC)	
Tiers 1, 2, 4, 5 - \$30.00	
Tier 3 - \$15.00	

I wish to make a contribution to the Alyce Deering Scholarship Fund in the amount of \$ _____ (please by check)

Please make checks payable to NTMCA and mail with this form to:
Traci Henderson, Assistant City Secretary
City of North Richland Hills
4301 City Point Drive
North Richland Hills, TX 76182
817.427.6062 or thenderson@nrhtx.com

If you use PayPal to make your payment, send a completed application to Traci via email.

Membership guidelines and eligibility for the North Texas Municipal Clerks Association are as follows:

TIER 1: Any person who serves as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, who is employed within the jurisdictional area of the organization, maybe be a member with full voting rights as long as he/she remains in good standing. This person may serve on any committee within the organization.

TIER 2: Any person who retired as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, shall maintain his/her voting rights if he/she remains in good standing and maintains current certification. This person may serve on any committee within the organization.

TIER 3: Any person who retired as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, and remains in good standing but does not maintain current certification, may maintain membership but relinquishes his/her voter rights. This person may not serve on any committee within the organization. Tier 3 membership dues shall be one half of the regular membership dues.

TIER 4: Any person who works closely with the municipal clerk, such as an employee in the city manager's office, mayor's office or city attorney's office, or someone who is pursuing certification or recertification as a Texas Registered Municipal Clerk (TRMC) through the Texas Municipal Clerks Certification Program (TMCCP) may also become a member of the NTMCA by submitting an application and paying the required dues, and will be granted voting rights. This person may serve on any committee within the organization.

TIER 5: Vendors and other sponsors may become members of the NTMCA by submitting an application and paying the required dues, but will not be granted voting rights. This person may not serve on any committee within the organization.